In attendance: Dan Stover (Chair), Kevin Bame, David Carlson, Jessica Mann, Judy Marshall, Tonny Oyana, Mark Peterson, Anita Stoner.

Absent: Kemal Akkaya, Patty Cosgrove, Garth Crosby, Janet Douglas, Tom Harbert, Doug Lind.

Meeting started at 2:00 PM in the Balcony Conference Room. Dan started the meeting by giving an overview of Content Management Systems (CMS) and their capabilities, basically a scenario where the system is in charge of the look and feel of the website where the user is mainly concerned with the content. Chris Wiegman from Aviation was in attendance to discuss his current CMS scenario.

One of the current projects that is being worked on is the issue of student web pages. Anita had brought up the fact that for Journalism to be accredited there has to be some sort of web portfolio that would last over time and be added to, thereby showing growth. She would like for her students initially but ultimately all students that were interested to have the ability to have a hosted web page as part of their campus experience. Anita made the point that the ability to have a personal web page could potentially be a good recruiting tool for prospective students.

Chris discussed his current CMS scenario, which is a single-instance CMS running on Ubuntu (a Linux derivative) that allows students to put up web pages within the CMS but not to install or administer software.

Anita, Dan and Chris had been in discussions with Information Technology (Jerry Richards, Jim Dutton, and Charley Gibson) to see if IT could provide a solution for this. So far this is still in the analysis stage. The issue is whether this would be best implemented in-house or by a third party vendor or a combination of both.

IT has been given the go-ahead for a Virtual Machine server that would have a Storage Area Network (SAN) attached to it, thereby giving it the ability to add large amounts of storage. This was mentioned as a possible server to handle the student web page scenario. Chris stated that, while storage is important, it is actually the CPU and RAM memory that might be an issue. He said that each instance of a CMS can take up a lot of CPU and memory. Therefore it is yet to be determined whether this hardware would be an appropriate fit for this scenario. Kevin also indicated that this was not the original purpose for this hardware. Kevin asked how other universities were doing this. Dan indicated that this has not been researched to that extent yet.

David asked about the search for an IT Director. Kevin made the statement that the Banner team has now been moved over to state money and that the filling of the permanent IT directorship is not currently being pursued but will be in the future.
Dan then opened a discussion of the IT surcharge committee, which is a committee that has the task of distributing the money from the IT Surcharge, based on proposals that are submitted from campus departments. This money is supposed to be used for student IT needs. The committee takes all of the proposals that are submitted and determines which ones to fund and how much to use for each proposal. Dan is currently the chairman of that committee, which is currently composed of Dan, Patty Cosgrove, Mike Mueller, and Andrea Imre. Based on the original resolution, this committee is supposed to be a student driven committee. To this end, Dan is looking for a majority of students to serve on the committee, with the chairman being elected once the committee is in place. Several student have already been identified as interested. Marcus King, President of USG, and Larry Dietz, VC for Student Affairs, have been contacted about providing some students. Several of the members of the CAC have also identified students to serve. Dan will administer and facilitate the duties of the committee but may or may not end up as the chairman. Dan mentioned that, to make things easier, he is developing an easy to use web page system that can be used to research and vote on proposals. At the time, there was a problem with file uploads, which are an integral part of the system, but that has since been resolved. Dan indicated that the proposals are due September 30 so this committee will have to be meeting soon.

Meeting was adjourned at about 3:20 PM, indicating that maybe a meeting longer than an hour might be necessary in the future.

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